



## **Maternity Leave Cover – Childcare Manager (Maternity Leave Cover)**

### **Community-Based Early Years Service**

**Location:** Legga, Moyne, Co.Longford

**Contract Type:** Full-time, Fixed-Term (Maternity Leave Cover)

**Start Date:** February 2026

**Duration:** 12 months

**Hours:** Negotiable

### **About Us**

Dromard Childcare Community Group is a long-established community-based early years' service dedicated to providing affordable, high-quality childcare and education for local families. We are committed to inclusion, collaboration, and supporting all children to reach their full potential within a nurturing, community-led environment. Our practice is guided by Aistear, Síolta, and the principles of equality and child-centred care.

### **Role Overview**

We are seeking a caring, committed, and highly organised Preschool/Crèche Manager to cover maternity leave. The ideal candidate would have experience in a community childcare service, a strong understanding of compliance and governance, and a passion for leading a team that supports children and families within the local community.

### **Key Responsibilities**

- Manage the day-to-day operation of the service in accordance with Tusla, DES/Early Years Inspectorate standards, and community governance structures.
- Provide supportive leadership to a diverse team of early years educators and support staff.
- Promote a warm, inclusive, and welcoming atmosphere for children and families.
- Ensure high-quality curriculum implementation consistent with Aistear and Síolta.
- Oversee administrative duties including ECCE and NCS scheme management, record-keeping, and policy updates.
- Work collaboratively with the Board of Management/Management Committee.
- Maintain compliance with health, safety, and child protection requirements.
- Engage with families, community partners, and local supports as needed.

### **Qualifications & Requirements**

- Minimum Level 7 or 8 in Early Childhood Care & Education.
- Experience working in a community-based childcare setting is a strong advantage.
- Proven leadership or supervisory experience in early years.
- Knowledge of Tusla QRF, Aistear, Síolta, and relevant legislation.
- Strong communication, organisation, and team-building skills.
- Commitment to inclusion, equality, and family support.
- First Aid, Child Protection, and relevant CPD desirable.

### **What We Offer**

- A supportive, community-focused working environment.
- Competitive salary based on qualifications and experience.
- Opportunity to lead a valued service at the heart of the local community.
- Handover period with current manager to support a smooth transition.

### **How to Apply**

Please send your CV and a brief cover letter to [dromardchildcarecommgroup@gmail.com](mailto:dromardchildcarecommgroup@gmail.com) with the subject line "Maternity Leave Manager Application".

**Closing Date:** 09/01/2026