 (Include Logo of ELC/SAC Service here)

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| Name of Service | **HARMONY HOUSE COMMUNITY CENTRE CLG** |
| Address: | St Michael’s RdLongford. |
| Contact No | 043336686 |
| Email | harmonyhousepreschool@yahoo.ie  |
| Post/Position being recruited for | **Afterschool Assistant** |
| Full Time or Part Time position | Part Time |
| Days Per Week | 5 |
| Hours Per Week | 20 |
| AM or PM or Both | pm |
| Qualifications Required  | Minimum childcare qualification-FETAC level 6 in Childcare. |
| Job Description | * Assist the Supervisor in planning the daily activities of the service together with the other staff and volunteers
* Assisting the children in doing their homework
* Ensuring that the room is fully set up before the Afterschool session begins
* Ensuring that the overall safety and well-being of the children is adhered to
* Ensuring a good standard of hygiene
* Know the policy and procedure of the school
* To be a member of the childcare team engaging with the other members of staff working in Afterschool
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| Any Other Criteria | * Current First Aid certificate.
* Knowledge of Children First National Guidelines for the Protection and Welfare of children.
* In-depth knowledge of Pre-School Regulations 2006.
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| Start Date of Contract  | September 2025 |
| Duration of Contract | 38 weeks |
| How to Apply | Please sent CV and Cover letter to: harmonyhousepreschool@yahoo.ie  |
| Closing Date for application (State open if no closing date) | Open  |

I, Olabisi Ogunsakin on behalf of [harmony house community centre am hereby consenting that Longford County Childcare Committee can share data and information supplied on this template for the purpose of **‘Employment, Training & Information Share Event’** and give permission for information on this template to be uploaded to Longford CCC’s website jobs board.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_