 (Include Logo of ELC/SAC Service here)

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| Name of Service | Harmony House Community Centre  |
| Address: | St Michael’s Road Longford  |
| Contact No | 043 3336686 |
| Email | harmonyhousepreschool@yahoo.ie |
| Post/Position being recruited for | Preschool  |
| Full Time or Part Time position | Part Time  |
| Days Per Week | 5 |
| Hours Per Week | 20 |
| AM  | 9am -1:30pm |
| Qualifications Required  | Minimum FETAC Level 6 |
| Job Description | **Preschoo**l* To, guide, observe, stimulate and supervise children in a safe and caring environment as part of the childcare team
* To act, if required as a key worker to specified children
* Ensure the safety, security and well-being of all children in your care
* To adhere to the Child Care 1991 (Early Years Services) Regulations 2016, the Child Care Act 1991, and all other relevant legislation and Regulations.
* To adhere to good practice guidelines in relation to Aistear, Siolta, and policy documents
* Ensure the safety, security and well-being of all children in your care
* To ensure all quality and safety standards are maintained in the Service at all times with specific responsibility for your designated room
* To be knowledgeable of all policies and procedures and to follow them accordingly.
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| Any Other Criteria | * Minimum 2 years experience in working with children 4yrs-12yrs (Preferred)
* Fetac Level 6 in childcare very essential
* Competent in doing the children Home work is very essential
* Physical Education / fitness Qualification is desirable
* Arts & Crafts experience
* Fluent English
* Dynamic and flexible approach to tasks essential
* Excellent communication skills
* Applicants must supply suitable Character references, including most recent employer, be prepared to be Garda vetted and hold relevant police vetting from other countries if applicable
* Short listing may apply. Only applicants with prior experience in a similar role will be consider
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| Start Date of Contract  | 01 September 2023 |
| Duration of Contract | 38 weeks yearly  |
| How to Apply | If you are interested in these positions, please submit your CV and cover letter to Harmony House community Centre. St Michaels Road. Longford |
| Closing Date for application (State open if no closing date) | 25 August 2023 |

I, OLABISI on behalf of Harmony House Community centre am hereby consenting that Longford County Childcare Committee can share data and information supplied on this template for the purpose of ‘ELC/SAC Recruitment Event’ and give permission for information on this template to be uploaded to Longford CCC’s website jobs board.

Signed: Olabisi Ogunsakin Date: 26/04/2023