



Longford County Childcare Committee CLG.

Longford County Childcare Committee invites applications for the following position:

Acting Coordinator

This is a full-time position (35 hours) specified-purpose (fixed-term until May 31st 2019) contract covering staff secondment.

The post is based in LCCC offices, Community Enterprise Centre, Templemichael, Longford Town.

Essential Criteria

- Minimum Honours Degree at Level 8 (or equivalent in a relevant discipline)
- Minimum of three years experience in a leadership and management position
- Experience in financial planning and management
- Experience of early years' practice, provision and funding
- Experience of early years' policy and community development
- Excellent interpersonal, communication and IT skills
- Current clean driving licence and use of a car

Desirable Criteria

- Third level qualification in Early Years

Salary is aligned to Local Authority Grade 6

Candidates will be short listed based on information supplied in their C.V. to be received no later than **5PM, Friday 26th January 2018.**

Please send a copy of your C.V. together with a covering letter to:

**The Chairperson, Longford County Childcare Committee,
Community Enterprise Centre, Templemichael, Longford, Co. Longford.**

Interviews will be held on **13th February 2018**

Appointment is subject to conditions (i.e. Medical, Garda Vetting)

Longford County Childcare Committee CLG. is an equal opportunities employer.

www.longfordchildcare.ie



