

**Application Form**

**Section 1 Applicant Details**

Name of Applicant	
Applicant ID No. (official use only)	
Address of Applicant (please provide the address where the childminding takes place)	
Telephone (land line)	
Mobile Telephone	
E-mail	
Insurance policy number (relevant to the childminding service) (attach copy of policy)	

**Section 2 Previous Experience**

Please outline your childcare experience (to-date) relevant to this application	
Please specify any training you have undertaken related to your role as a childminder	

**2.1** Have you completed Child Protection & Welfare Training? If yes, when?

Yes  No  date: \_\_\_\_\_

(If yes please attach copy of certificate)

**2.2** Have you completed First Aid Training? If yes, when?

Yes  No  date: \_\_\_\_\_

(If yes please attach copy of certificate)

**2.3** Do you have current Garda Vetting for your childminding service? If yes, when did you receive it?

Yes  No  date: \_\_\_\_\_

Note: If you answered no to these questions, please contact your local CCC for details of training available.

**Section 3 Funding Request**

	ITEM	COST (€)
State exactly what this funding request is for – as appropriate, provide detailed list of items to be purchased		
(Add additional page, if necessary)		
What is the total cost of your project (i.e. 100% of the project cost)		
How much is requested from the Childminding Initiative (i.e. 90% of total project cost up to a maximum of €1000)		

**Section 4 Previous Funding**

4.1 Have you previously been a recipient of a Childminder Development Grant? If yes, when?  
 Yes  date: \_\_\_\_\_ Amount: \_\_\_\_\_  
 No

**Section 5****Details of the Childminding Service**

Are you required to register your Childminding service with the Child & Family Agency (i.e. caring for 4 or more children at any one time) If yes, when did you register?			
Have you voluntarily notified to Longford County Childcare Committee? If yes, please provide date of notification.			
Existing Childminder		New Childminder	
Number of children you currently care for (please give short detail i.e. 1 full-time, 2 part-time)		Number of places you will provide per day in future (when full)  When do you propose to commence?	
What are the ages of the children currently catered for?		What age range will you cater for in the future?	
What are your current operating hours (e.g. 8 a.m. – 5 p.m.)?		What will be your operating hours in the future?	
How many weeks per year do you currently operate your service?		How many weeks per year will you operate in the future?	
How many days per week do you currently operate your service		How many days per week will you operate in the future	

**Section 6****Declaration**

I, \_\_\_\_\_, apply to Longford County Childcare Committee) for a **grant of €** \_\_\_\_\_ towards the proposal described in this application and declare that all the information provided is true and complete to the best of my knowledge and belief.

I acknowledge that any funds awarded must be used for the purpose stated and that, if my application is successful, I will operate as a Childminder for a minimum of two years from the date of receipt of the grant aid.

I agree to send full details of the expenditure including original itemised receipts to Longford County Childcare Committee in support of my payment claim.

I understand that I may receive a check visit from Longford County Childcare Committee or from POBAL, and that I will receive advance notice of such a visit and I agree to provide reasonable assistance during such a visit.

I have current Garda Vetting for my childminding service.

Name (BLOCK CAPITALS)	
Signature	
Date	

Please send completed application forms to:

**Maudie Kenny**  
**Longford County Childcare Committee**  
**Ballinalee Road**  
**Longford**  
**PH: 043 3342505**  
**Email: [maudie@longfordchildcare.ie](mailto:maudie@longfordchildcare.ie)**

## *Suggested Equipment*

### Toys

- Soft Play things
- Activity Play circle
- Rattlers
- Musical Activity Toys
- Baby Blocks
- Activity Gym
- Push along toys
- Pop up toys
- Set of texture balls
- Push & Pull toys
- Ride on toys
- Activity centre
- Spinning tops
- Sort & Stack shapes
- Shape sorter
- Art materials
- Set of soft play shapes/mats
- Construction toys – sets with large pieces
- Role play equipment – Multi cultural Dolls, Buggies & Prams, Kitchen sets, Cars, Garage, road set, train set, cots, Pretend food set, shopping
- basket/trolley/groceries, euro notes and coins, doctors/nurse set, DIY workshop and tools etc
- Dress up clothes & Clothes rail
- Jigsaws & Puzzles
- Sand & Water Tray & Equipment
- Puppet theatre and puppets
- Farm set and animals
- Doll house
- Musical equipment / mobiles
- Lacing and threading materials
- Peg boards
- Science & Nature – microscope, magnifier, periscope, globe, magnet
- Tactile slabs & shapes
- Weigh & Match
- Learning the time clock
- Safety mirror with hand rail
- Etc.

### Safety Equipment

- Soft floor mats
- Soft Activity mats
- Support Cushions
- High chair
- Baby chairs
- Storage equipment
- Room / Fridge thermometer
- Radiator Guards
- First Aid box
- Digital Thermometer
- Rubbish bin
- Sterilising equipment
- Soap/hand towel dispenser
- Cots & Mattress
- Cot & Bed Sheets – fitted & plain
- Baby link monitor
- Apnoe monitor
- Dimmer lights
- Stackable beds
- Blankets
- Changing mats
- Nappy disposal unit
- Lockable cupboards
- Cupboard locks
- Potties
- Child sized tables and chairs
- Coat rack
- Fire safety equipment – extinguisher/fire blanket/ fire alarm
- Etc.

**Outdoor Play Area**

- Climbing tower and slide
- Safety mats
- Footballs & goal posts
- Activity equipment sets – bean bags, hoop rings, cones etc.
- Child sized Gardening equipment
- Parachute and instruction cards
- Play house
- Ride on toys – helmets and safety gear
- See-saw
- Etc.

**Books**

- Story books
- Activity books
- Puzzle books
- Picture books
- Posters
- Etc.

**Minor Safety Adaptations**

- Secure outdoor play area etc.

**Other**

- Child sized cutlery set
- Nursery plates, cups bowls
- First drinking cups
- Ect

## **Explanatory Note for Filling in Service Impact Figures – Section 5**

Please read this carefully before completing your current and future/target figures

This table on your application form is to gather information on (a) your service as it is currently operated (if applicable), and (b) your service as it will operate if you are approved Childminders Development Grant by your City/County Childcare Committee.

### **Existing Childminding Service**

This refers to what your childminding service is providing at the present time.

### **New Childminding Service**

This refers to an applicant who is committed to providing a new childminding service with the assistance of the grant (if approved). Careful consideration should be given to this section to ensure that while the information given is ambitious and challenging it is also achievable and realistic.

**The number of places available & the number of children attending is broken down into 2 categories:**

**Full-time** - As a guideline a place should be counted as full-day care/full-time if it is available *continuously* for more than 5 hours per day for a minimum of 3 full days per week.

**Part-time** - A place should be counted as part-time if it is available for more than 3.5 hours and up to (and including) 5 hours *continuously*.

### **Operating hours per day**

This is the range of hours that your childminding service is open to children per day.

### **Number of days per week**

The number of days open per week is the number of days a childminding service is open for operation within a 7-day period, please complete in both existing childcare service (if applicable) new childcare service columns.

### **Number of weeks per year**

The number of weeks open per year is the number of weeks your childminding service is open for operation within a 52-week period, please complete in both existing (if applicable) and new childcare service columns.

### **Age Range Catered For**

The age range of children for which your childminding service can cater.